

REQUEST/COMPLAINT FORM

COUNCIL MEMBER/OFFICER/EMPLOYEE		AREAS OF RESPONSIBILITY
NORMAN SCHROEDER	MAYOR	BUDGET/FINANCE; OFFICE MANAGEMENT/LIASION; PERSONNEL; EMERGENCY MANAGEMENT; WATER PLANT & UTILITY OPERATIONS
ARBY NOLASCO	POSITION 1	MUNCIPAL COURT LIASION; ENVIRONMENTAL HEALTH; TOWN CLEAN UP
RUSSELL ANDERSON	POSITION 2	ORDINANCES-CODE ENFORCEMENT & POLICE DEPARTMENT LIAISON; MUNICIPAL COURT LIAISON; PARKS & RECREATION
TERRY MITCHELL	POSITION 3	STREET SIGNS & HOUSE NUMBERS; EQUIPMENT MAINTENANCE AND REPAIRS
KAY YOUNG	POSITION 4	BUILDING REPAIRS & MAINTENANCE, LAKES
DISA SCHULZE	POSITION 5 MAYOR PRO-TEM	GRANTS COORDINATOR/COUNTY CONTRACTS; UTILITY OPERATIONS & INVENTORY; ROADS & DARINAGE
SHARON FOX	JUDGE	MUNICIPAL COURT JUDGE AND MAGIESTRATE
HAROLD E. DOUGLAS	CHIEF	POLICE CHIEF
SUNDAY STRICKLER	TOWN SECREATRY	TOWN SECRETARY & OFFICE SUPERVISOR
CINDY CLARK	TOWN CLERK	UTILITY/COURT CLERK; FLOODPLAIN ADMINISTRATOR; PERMIT CLERK
SAHAYRA ALANIZ	UTILITY CLERK	UTILITY CLERK
MATTHEW REED	WATER OPERATOR	EMERGENCY MANAGEMENT MAYORAL CONTACT; MOWING; STREETS; UTILTIY SUPERVISION; WATERPLANT & LINE MAINTENANCE; METER READINGS/INSTALLATIONS

PHYSICAL: 195 N. TEXAS AVE., HOLIDAY LAKES, TX 77515; MAILING: RR 4 BOX 747, HOLIDAYLAKES, TX 77515
www.holidaylaketexas.com OFFICE: 979.849.1136 FAX: 979.849.5225 WATER EMERGENCY 979.201.2053

REQUEST/COMPLAINT _____

Name: _____ Phone: _____ Date: _____

Physical Address: _____ Mailing Address: _____

Received by: _____ Date: _____

Use back of form if additional space is required.

Lined writing area with 25 horizontal lines.

Date Concern(s) Address: _____ Corrective Action Taken: _____

Two horizontal lines.

NAME: _____