

TOWN OF HOLIDAY LAKES

REQUEST/COMPLAINT FORM

COUNCIL MEMBER/OFFICER/EMPLOYEE	AREAS OF RESPONSIBILITY
NORMAN SCHROEDER MAYOR	BUDGET/FINANCE, OFFICE MANAGEMENT/LIASION, PERSONNEL, EMERGENCY MANAGEMENT, AND WATER PLANT & UTILITY OPERATIONS
ARBUTUS "ARBY" NOLASCO POSITION 1	STREET SIGN & HOUSE NUMBERS, ENVIRONMENTAL HEALTH
SARA BROWN POSITION 2	TOWN CLEAN-UP PARKS & RECREATION, AND LAKES
TERRY MITCHELL POSITION 3	BUILDING MAINTENANCE & REPAIRS, EQUIPMENT MAINTENANCE AND REPAIRS
KAY YOUNG POSITION 4	MUNICIPAL COURT LIASION, ORDINANCES-CODE ENFORCEMENT & TOWN LIGHTING
DISA SCHULZE POSITION 5 MAYOR PRO-TEM	GRANTS COORDINATOR/COUNTY CONTRACTS; UTILITY OPERATIONS & INVENTORY, UTILITY LISAION, ROADS & DRAINAGE, AND POLICE DEPARTMENT LIASION
SHARON FOX JUDGE	MUNICIPAL COURT JUDGE AND MAGIESTRATE
ROBERT MANCILLAS POLICE CHIEF	CHIEF OF POLICE
CINDY CLARK TOWN SECREATRY	TOWN SECRETARY, OFFICE SUPERVISOR, COURT ADMINISTRATOR, LEAD UTILITY CLERK, FLOODPLAIN ADMINISTRATOR, AND RECORDS RETENSION CLERK
JULIE GUEVARA UTILITY CLERK	UTILITY CLERK, DEPUTY COURT CLERK, AND PERMIT CLERK
RAY WORD SR WATER OPERATOR	EMERGENCY MANAGEMENT MAYORAL CONTACT, AND WATERPLANT OPERATIONS, TESTING, REPORTING
TONY WORTHY UTILTIY OPERATOR	EMERGENCY MANAGEMENT MAYORAL CONTACT; MOWING; STREETS; WATERPLANT & LINE MAINTENANCE; METER READINGS/INSTALLATIONS
ERIC MIDDLETON UTILITY OPERATOR Code Enforcement Official	EMERGENCY MANAGEMENT MAYORAL CONTACT, MOWING; STREETS; WATERPLANT & LINE MAINTENANCE; METER READINGS/INSTALLATIONS CODE ENFORCEMENT

PHYSICAL: 195 N. TEXAS AVE., HOLIDAY LAKES, TX 77515; MAILING: RR 8 BOX 747, HOLIDAYLAKES, TX 77515 OFFICE: 979.849.1136, FAX: 979.849.5225, WATER EMERGENCY: 979.201.2053, POLICE DISPATCH: 979.864.2392, www.holidaylakestexas.com

REQUEST/COMPLAINT _____

Name: _____ Phone: _____ Date: _____

Physical Address: _____ Mailing Address: _____

Received by: _____ Date: _____

Use back of form if additional space is required.

